

RULES FOR USING ROLLING SCAFFOLDS

Below are the **MANDATORY RULES** for use and storage of rolling scaffolds by IFEMA employees or any other persons at the Exhibition Centre.

1. DESCRIPTION, TYPES AND MATERIALS

Scaffolds include fixed or mobile structures used as auxiliary elements for work, providing access to inaccessible areas and to transfer materials to the work site. Scaffolds may be fixed (trestle, vertical or braced scaffold) or mobile (tubular assembly structure).



2. SAFETY HAZARDS

- **Persons falling from height.**
- **Injury caused by falling objects.**
- **Collision with immobile objects.**
- **Electrocution by direct contact with power lines.**



3. RULES FOR USE

- All scaffolds shall bear the **CE marking**, the name and address of the **manufacturer**, the model or serial name and serial number, if applicable. It shall also come with an **instructions manual in Spanish**, which shall state: the correct conditions for use, the job description of those who use the equipment and instructions for safe service, use, maintenance, installation and assembly.
- The equipment shall also be subject to the provisions of **Royal Decree 1215/97** which establish minimum health and safety requirements for use of work equipment by employees. These mainly concern training with regard to hazards and safety measures.



ASSEMBLY

- Follow the **manufacturer's instructions** based on the specific use in question.
- The work will be performed by **duly qualified and trained personnel**.
- **Scaffolds shall be inspected** by the work supervisor once fully assembled.
- No scaffolds shall be assembled close to **uninsulated overhead power lines**. If this is necessary, the proper safety distance shall be maintained away from such cables and/or conductors shall be isolated.



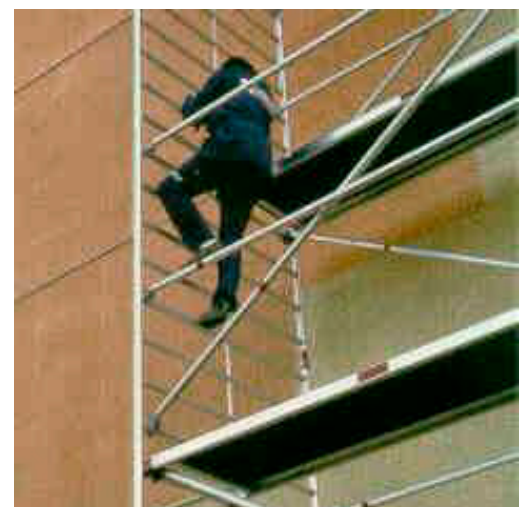
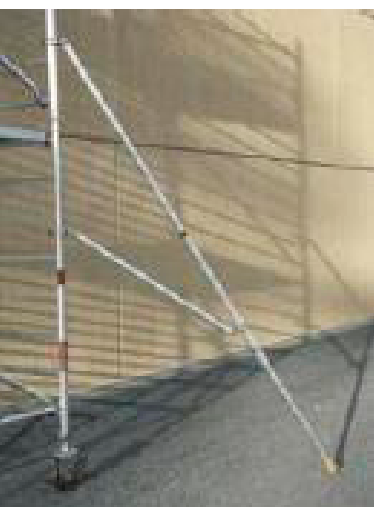
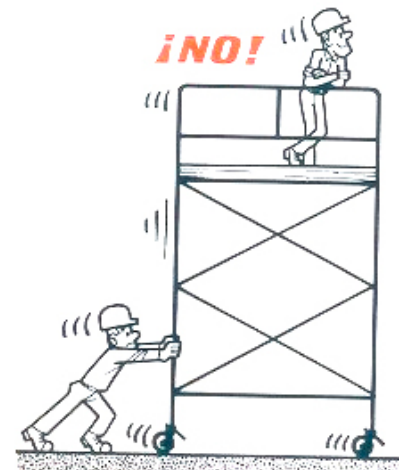
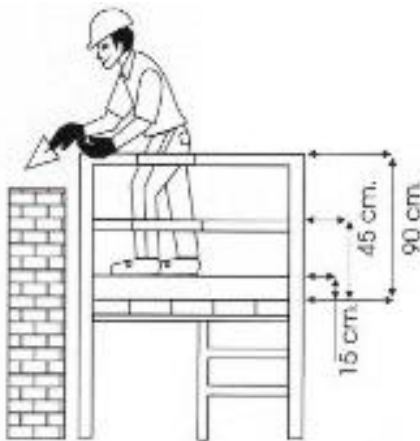
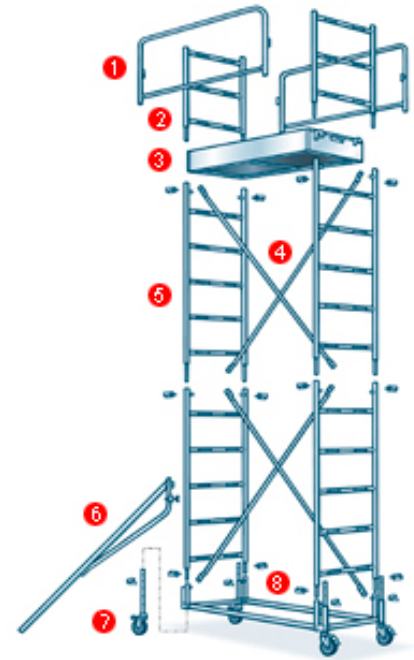
SAFETY EQUIPMENT

- **Inspect** the scaffold before each use.
- Check that **wheel anchoring systems** are working properly.
- Install **additional security stringers** based on the width/height ratio, as stipulated by the manufacturer.
- **Work platforms** will be a minimum of 60 cm wide and will be properly anchored.
- The work area will have a 15 cm **skirting board**, 90 cm **railing on all four sides** and **intermediate protection** at 45 cm throughout the perimeter.
- The scaffold shall have **interior stairs**. Failing that, lateral frames shall be designed to provide internal steps.



USE OF THE SCAFFOLD

- **Level** the scaffold on inclined surfaces.
- **Anchor the wheels** using the securing device provided by the manufacturer.
- **Do not exceed the maximum load** established by the manufacturer for materials and/or persons.
- **Do not move** the scaffold while there are objects or persons on it.
- **Do not move** under the scaffold.
- **Do not perform work** at different heights using the same vertical space.
- **Do not climb the outside** of the scaffold.
- **Mark out the work area** around the scaffold in areas of vehicle and/or pedestrian transit.



Your own safety and that of everyone working at the Exhibition Centre depends on your proper behaviour. Thank you for your cooperation.

"Help us prevent accidents"
Health and Safety Committee
IFEMA