



MADRID

28 - 30 March

2019

Edition 23rd

IFEMA CALL CENTRE

INTERNATIONAL CALLS (34) 91 722 30 00

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THE EXHIBITOR'S CALENDAR

DEADLINES	
	Payment of 50% of the total rental amount for the assigned space to be sent with the application form.
February 22, 2019	 Sign and send contracts for complementary Services. The presentation of projects of free-design stands and the floorplan showing the location of the pre-fabricated stand different elements to IFEMA's Exhibition Services Department.(Fax. 91 722 51 27 or email: stecnica@ifema.es)
February 26, 2019	Pay remaining 100% of the total rental amount.
February 27, 2019	Complete the form "Official Catalogue Entry", available at "Exhibitors Area".
March 22 to 27, 2019	Stands build up from 08.30 am to 09.30 pm.
March 27, 2019	- Delivery of the equipped stands from 08.30 am Goods and decoration material entrance from 08.30 am to 09.30 pm.
March 28 to 30, 2019	- Opening hours: from 10.00 am 08.00 pm Exhibitors allowed in from 09.30 am until 08.30 pm.
March 30, 2019	Goods and decoration material removal from 08.30 pm to midnight.
March 31 to April 3, 2019	Dismantling from 08.30 am to 09.30 pm.